How to Guide: Claiming CME Credit
(Course)

Disclaimer:
You will have to create an account on the EVOLVE site in order to access the course activity homepage to claim credit. Please follow the instructions below.

Claiming Credit Step by Step:
1. **Log in** or **register** through your course activity link
    a. Once logged in, you will see the course activity homepage
2. Click '**Take Course**'
    a. It will take you to the course homepage
4. Click '**Start Course**'
5. *On the 'Attendance' tab, enter the '**Activity Code**' provided to you then click '**Submit**'
    a. You should see a **green notification showing that your attendance has been recorded** then hit '**Next**'
6. **Fill out the survey** and hit '**Submit**'
    a. You should see a **notification showing that your submission has been recorded** then hit '**Next**'
7. Claim your CME credit or attendance credit by **inputting the amount of credits available for that course**, then hit the **check box** to show that you agree to the statement presented and hit **submit**
    a. You will only see CME credit (*AMA PRA Category 1 Credit™*) if you are a MD, PA, DO, or NP. **Any other profession will see attendance credit**.
    b. You should see a **notification showing that you were awarded credit** then click '**Next**'
8. On the 'Certificate' tab, click '**Download Certificate**'
9. Click '**Review**' and it will show you a review of the course and another way to download your certificate.
10. **Done!**

*May or may not apply depending on the activity